

Oxford Mayor and Council
Work Session
Monday, July 15, 2024 – 6:45 P.M.
Oxford City Hall
110 W. Clark Street, Oxford, Georgia
Agenda

1. **Mayor's Announcements:**
2. **Committee Reports:** The Trees, Parks and Recreation Board, Planning Commission, Downtown Development Authority, and the Sustainability Committee.
3. ***Renew the Non-Personal Services Contract for Accounting Support and Business Process Improvement:** Ms. Amy Stancil's initial contract expired 6/30/24. Only \$1,275 was charged against the authorized amount of \$5,000. Staff is requesting we renew the contract for the difference of \$3,725. Her work has been excellent and is a good bridge of support until we get the new Accountant Specialist on board.
4. ***Pineview Solar Project Update:** MEAG has informed us that Peak Clean Energy is unable to perform on this project. Please see the attached memo to consider a third amendment to the Solar Power Purchase Agreement.
5. ***Review the Review Team's Assessment of the Responses to the Request for Qualifications (RFQ) for Engineering Services the City Requested for the Multi-Use Trail Design:** The City received six complete responses from AtkinsRealis, Carter & Sloope, CPL, Falcon, Thomas & Hutton, and W&A. There was one, incomplete response from ESG Engineering, which was not considered. A review team made up of Mayor Eady, Bill Andrew, Jody Reid, and Mark Anglin reviewed the submissions and will report to the Council.
6. ***Review the Resolution to Amend the Fee Schedule for Planning, Development, Review, and Inspection:** House Bill 461 eliminated the ability to calculate fees for renovation and other construction projects based on the cost of the project, but it expanded the ability to use square footage in the fee calculation for extensive renovation projects (those totaling over \$75,000). Our current fee structure is no longer in compliance with State Law, and we have several tasks which have not been assigned a fee, such as re-zoning or variances.
7. ***Review the Task Order for Parking Design at The Old Church:** This Task Order will be emailed to Council on Monday (July 15) for your review. Atkins has prepared the document, and it is undergoing an internal review process and should be available by Noon on the 15th.
8. ***Consider the Proposals to Replace the Stormwater Pipe at the Corner of Asbury and Collingswood Street:** In addition to this issue, staff asks direction on inviting Atkins Engineering to prepare proposals for a Storm Water Utility.
9. **Other Business:**
10. **Work Session Meeting Review:** Mayor Eady will review all the items discussed during the meeting.
11. **Executive Session:** An Executive Session could potentially be held for Land Acquisition/Disposition, Addressing Pending or Potential Litigation, and/or Personnel.

*Attachments